

YOUR NEW HOME

We would like to take this opportunity to welcome you to your new home.

For your reassurance, please note that we have thoroughly cleaned and inspected your property and recorded any blemishes or minor defects before handing you the keys.

We take great pride in our properties and request that you do too when living in them. Please take care when bringing furniture into the building. Please report any initial concerns you may have with your Housing Manager before moving in.

All tenants are responsible for damage that occurs subsequent to the pre-occupancy inspection.

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OFFICE HOURS:

Monday	8:30am – 5:00pm
Tuesday	8:30am – 5:00pm
Wednesday	8:30am – 5:00pm
Thursday	8:30am – 5:00pm
Friday	8:30am – 5:00pm
Saturday	Closed
Sunday	Closed

*Closed Public Holidays

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DEFECTS AND HOW WE CAN HELP

Information



MAINTENANCE OF PROPERTY

Once you have moved in, it is important that you report any maintenance issues as soon as they arise to your Housing Manager. It is important to note that some repairs may be classified as defects to the property and therefore need to be addressed by the property builder within the first 12 months of tenancy occupation.

DEFECTS

Your Housing Manager will advise you if your home is within the defect period when you move in. If your property is still within the defects and liability period, you may receive more entry notices than is standard to ensure repairs can be made. Defects may include cracks in walls or other minor things that require the builder to fix.

BHC appreciates your involvement and assistance in addressing possible defect issues.

LIVING IN A BHC PROPERTY

As a tenant, you need to:

- Check the property and fixtures for blemishes and defects prior to moving in
- Report any repairs immediately
- Note any issues not rectified, so the builder can address them during the defects and liability period
- Allow access to tradespeople when requested and at the end of the defects and liability period, so that a final inspection can be made

