

EDUCATE AND PARTICIPATE

GRANT APPLICATION FORM

BEFORE YOU START YOUR APPLICATION:

YES **NO**

Have you been successful in a previous BHC Impact Grant round? (if yes, please refer to Eligibility Criteria in the [Impact Grant FAQ](#) as this may impact your eligibility)

Are you applying for both the Educate and Participate Grant and the Connect Grant? (if yes, please refer to Eligibility Criteria in the [Impact Grant FAQ](#) as this may impact your eligibility)

Do you have a quote/invoice for the item/activity/course you wish to apply for?

Have you ensured that the cost of the item/activity/course remains the same eight weeks after the grant close date? (e.g. if item is on sale, BHC may not be able to match this price if the sale ends after application and grant assessment)

If the total cost of the item/activity/course you are applying for exceeds \$1,000 do you confirm that you will be able to cover the additional costs?

Please note that no cash payments will be made if successful.

Please ensure you answer all questions in the application; otherwise, you may not be eligible for the grant.

Applicants will be advised of the outcome of their application within 8 weeks of the grant CLOSING. If your application is time sensitive please contact the BHC Grants Team directly.

EDUCATE AND PARTICIPATE GRANT APPLICATION FORM

SECTION 1: Applicant Contact Details

Name: _____ **Address:** _____

Phone: _____ **Email:** _____

Who are you applying for? Tick one.

I am applying for myself

I am applying as the parent/guardian on behalf of a child in my household

I am applying on behalf of someone else in my household

If applying for someone else, please complete:

Household member's name _____

Dependent's age (if under 18) _____

SECTION 2: Grant Application Details

Tick one

Education

Employment

Participation

If you are successful, how will you spend the Educate & Participate Grant Funding:

Name of activity / item / course	Educational institution / employer / supplier	Cost
e.g. Swimming Lessons	Local Primary School	Total cost - \$480 \$24/lesson over 20 weeks
e.g. Diploma of Early Childhood Education and Care	TAFE Queensland	Total cost - \$3,000

Please attach evidence of the costs associated with your application- for example an invoice, quote from a website or a letter from a support worker or educator etc. If you need assistance with this contact your Housing Manager or the BHC Community Development Team on 3307 3000 or email impact@bhcl.com.au

SECTION 3: How this Grant will help you/your household achieve your goals

1. Need for the Grant - Please outline briefly what you/your household member's education, employment or participation goals are and how this grant would help you/your household member achieve them? (100 - 150 words)

2. Have you confirmed with support services (e.g. JobActive, your education institution etc.) that this resource cannot be sourced through alternative means?

YES

NO

Additional comments

3. Outcomes - Please describe the impact that being able to achieve these goals would have on you/your family? (100 - 150 words)

4. Readiness - Please outline your readiness to use the grant if you are successful? What steps do you need to take to get started? What other help do you need to begin (if any)? (100 - 150 words)

5. Is there anything else you would like us to know?

6. Where did you find out about this grant?

Please feel free to attach further information if required.

SECTION 4: Applicant Declaration

This section must be completed by the resident or parent/guardian of the dependent applying for the grant.

I _____ (insert full name) certify that the information I have provided in this application is correct.

Privacy and consent to use of personal information

1. Your application and the personal details you provide will be treated in accordance with BHC's Privacy Policy and all relevant Privacy requirements. You can request a copy of our Privacy Policy by contacting BHC or view it here - bhcl.com.au/about-bhc/policies/privacy/.
2. Applicants are advised that data will be collected throughout the program for internal use, to improve the way the program operates and the outcomes it is able to achieve. Collated data may also be used externally to provide information about the types of activities funded the number of participants etc. No identifying information will be shared externally without the consent of individual participant.
3. All participants will be given the choice to participate in relevant promotional activities about the grant, including anonymous participation. Participations are not required to agree to participate in these promotional activities.

I acknowledge and consent to the above

Full Name:

Signature:

Date:

CHECKLIST

ESSENTIAL - Completed application form

ESSENTIAL - Evidence quotes / invoices / as appropriate

OPTIONAL IF REQUIRED - Letter from support worker, educational institution, teacher etc.

PLEASE NOTE


- Funds will not be provided directly to applicants.
- We will pay directly to relevant suppliers- education, sport, cultural and physical institutions for items required, but you must provide a copy of relevant documents to evidence costs and expenditure required.
- In special circumstances we may reimburse applicants for relevant items already purchased, but a copy of itemised receipt must be provided, and approval granted prior to purchase.


Grant Round Opening and Closing Dates

Please ensure you submit your application prior to 5pm on the Closing Date. Grant Round Opening and Closing Dates for 2021/22 are below.

Round	Opening Date	Closing Date	Status
1	Monday 6 September 2021	Friday 1 October 2021 (5pm)	Round Finalised
2	Monday 10 January 2022	Friday 4 February 2022 (5pm)	Round Finalised
3	Monday 2 May 2022	Friday 27 May 2022 (5pm)	

How to submit your application

 **Email:** impact@bhcl.com.au

 **Post:** GPO Box 544, Brisbane Qld 4001



In Person: Please give your completed application and supporting documents to your Housing Manager or drop them into BHC Head Office, Level 17, 333 Ann Street, Brisbane Qld 4000